Roger Williams Chapter IAEI Executive Board Minutes
February 12th, 2020

Board of Directors:

President - Steve Antonson
1st Vice President - Mike Medeiros
Treasurer - Robert Raimbeault
Secretary - Jessica Paris
Membership Chairman - Rick Green
Education Chairman - Dave Tavares
Inspector Member - Bill Plamondon
Inspector Member - Bob Moniz
Inspector Member - Dave Cenci
Inspector Member - Lyn Brigham
Inspector Member - Richard Souza
Inspector Member - Roland Charron
Inspector Member - Kevin Curt

The meeting was opened at 5:50PM by Steve A.

Board Members and guests in attendance:
Steve A. Jess P. Rick G. Dave T. Bob M.
Dick S. Kevin C.

Secretary/Treasurer Report:

Secretary report: the Secretary presented the January minutes. A motion to accept was made by Rick G., seconded by Kevin C., motion passed.

Treasurer report: the President presented the January finance report. A motion to accept was made by Dick S., seconded by Dave T., motion passed.

Committee Reports:

Code Committee: (Consists of Bill Plamondon, Roland Charron and Kevin Curt)
Kevin will have some info on the new code updates for the Feb General Meeting

Education / General meeting: (Consists of Dave Tavares and Jess Paris)
Recap of Mike Holt Meeting – Great job, Jess P. to draft Thank You letter
February Meeting – Jack Lyons of NEMA. This is also our Blood Drive.
March Meeting – Dave Mullally of RM Clark to present on transformers / Possible change to EM Inverters?!
April – Pool and Hot Tub Installs - John Narcizzo
May Meeting – None
June Meeting – TBD (Generators?! – Kevin C. to look into with Jess P)

Products:
Should any additional items be bought for Expo – No, possibly use remaining promotional material for door prizes and/or raffle items.
Public Relations:
N/A

Eastern Section Meeting report:
Next meeting is in Pittsburg, PA.
Jess P. made a motion to approve expenses for attendees not to exceed $3K for President, Treasurer and Delegate, seconded by Bob M., motion passed

Membership: (Rick Green)
Discuss Chapter Membership Benefits – We need to have clear benefits to being a member vs, not to entice membership. Keep this on our agenda so we can finalize and communicate this fall for rollout in 2021. No CEU’s for non-members, membership raffles, etc.

Expo:
Update on Paid Vendors and verbal commitments. – With verbals, we’re equal to the last Expo’s participation.
Update on CEU Classes (Lutron and Leviton Panels) – The Venus will charge us $400/room. 80 people per room included audio/visual equip. Kevin C. made a motion to approve this cost, seconded by Dick S., motion passed
Flyer – Jess P has a personal friend who is a graphic designer and she’ll have for next board meeting
Sort/split list so Board can call and ask about participation? – Too early, look into this at March Board Meeting.

Legislation:
N/A

Old Business:
Sign Trade School Instructor Letter for tool kit ‘scholarships’ so Jess P can mail – We need to confirm when we are presenting so we can finish letters and mail.
Rick and Jess to update us on South County Meetings – Vote on paying for a speakers meal if we can book one. Jess P. to try and get 3M to speak for February for South County.
Kevin C. made a motion to pay for speaker’s meals not to exceed $30 and not including alcohol, seconded by Bob M., motion passed.

New Business:
Signage at Local Distributors to advertise (see Cape Chapter sign from NESCO) – Jess P to come up with signage for local Distributors to post
Should we be promoting other Chapters code courses and/or schedule our own – We will NOT be promoting anything from another Chapter but will look into discount offerings for our Membership that we can promote.

Motion to adjourn was made by Jess P., seconded by Kevin C., motion passed.
Meeting closed: 7:08PM